City Sales Tax - Contact the City in which your business will be located. You may contact by phone, email or visit.



## **Food/Health Permits**

### **Alabama Department of Public**

**Health** - Contact the Health Department at (251) 947-3618 prior to opening your business, if applicable. The office is located at 22251 Palmer Street in Robertsdale, AL.

#### www.adph.org/baldwin/



State of Alabama Alcoholic Beverage Control Board - Contact the ABC Board prior to opening your business at (251) 947-2971. The office is located at 20210 Highway 59, Suite 5, Summerdale, AL 36580. Certain requirements must be met prior to obtaining this license.

### **Other Contact Information**

### Cable

Riviera Utilities 943-5001 Mediacom Cable 947-2745

### **Chamber of Commerce**

AL Gulf Coast Chamber 968-6904
Bay Minette Chamber 937-5665
Central Baldwin Chamber 947-5932
Eastern Shore Chamber 621-8222
South Baldwin Chamber 943-3291

## **Telephone**

BellSouth 1-888-757-6500 CenturyTel 952-5100

## <u>Utilities</u>

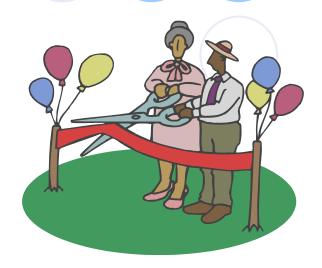
Baldwin EMC 989-6247
Riviera Utilities 943-5001
North Baldwin Utilities 580-1626

### **Baldwin County**

312 Courthouse Square Bay Minette, AL 36507

Eastern Shore - 251-928-3002 South Baldwin - 251-943-5061 North Baldwin - 251-937-9561 website: baldwincountyal.gov

# **New Business**



## What You May Need To Know!

## Baldwin County Commission

Sales, Use, & License Tax

Department

251-928-3002 Eastern Shore 251-943-5061 South Baldwin 251-937-9561 North Baldwin

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# General Information For New Business



Listed below is general information to assist you in contacting the necessary State, County or City offices prior to opening

a new or existing business.



## **Zoning Verification**

Whether you are building a new structure or using an existing structure for your new business or starting a home occupation, you will need to contact the Baldwin County Planning & Zoning Department for a Zoning Verification.



**City Business License** - Contact or visit a City Hall in which your business is located. There may be requirements prior to opening your business, i.e. zoning, inspections, etc.

### **State/County Business License -**

Contact or visit a Probate Office in Fairhope, Foley, Robertsdale or Bay Minette. You will need to purchase a business license even though your business may be located within a City's corporate limits or police jurisdiction.

Please note - If purchasing an existing business, you may transfer a State/County Business License for a minimum fee.



State Sales Tax - Contact the Alabama Department of Revenue by phone (251) 344-4737 (Mobile) or (334)240-1490 (Montgomery), email or visit.

Example: If you are a retail store, you will need to contact the State prior to opening your business in order to apply for a "Sales Tax License" which allows you to purchase your goods wholesale.

The State has an online application that allows you to receive tax information in a shorter time frame.

### www.revenue.alabama.gov

County Sales Tax - Contact Baldwin County Sales & Use Tax Department at (251) 937-9561 or (251) 943-5061 or (251) 928-3002 prior to opening your business. Baldwin County also has a website that allows you to download a Tax Application.

### www.baldwincountyal.gov

Please note - If you are purchasing an existing business you will need to contact our office prior to the purchase of the business in order to obtain a "Good Standing Certificate" form. If the previous owner is not in compliance with the sales/use tax laws (delinquent), you may be personally responsible for the payment of these taxes.